

2017 St Vincent's Technology Code of Conduct and Agreement Policy



The following is *St Vincent's Technology Code of Conduct and Agreement Policy* that relates specifically to the school's technology program.

The document's purpose is to ensure that students are aware of their responsibilities when using any technological device.

Core Values

*In accordance with the teachings of the Catholic Church,
the practice of communication must be totally honest
and reflect the highest standard
of accountability and sensitivity to human rights and relationships.*

Acceptable Use

Students are expected to use technology and internet access offered by the school in a responsible and ethical manner; and are to follow St Vincent's School's ***Policy on Technology Code of Conduct and Agreement***.

Acceptable use shall include, but is not limited to:

1. Following teachers' instructions.
2. Accessing only the information the teacher has agreed to.
3. Downloading only the applications the teacher has requested.
4. Seeking the teacher's permission before sending any form of electronic messaging.
5. Audio or vision taken at school cannot be transmitted, broadcast or transferred without the teacher's or St Vincent's administrator's permission.
6. Using polite and courteous language when emailing.
7. Informing the teacher or others when using the camera and audio recording functions.
8. Correctly acknowledging the work of others according to copyright laws.
9. Respecting the privacy of others including other students and staff members.
10. Informing the teacher if you have accidentally accessed inappropriate material.
11. Handling all ICT equipment with care.

Unacceptable Use

1. Identity theft will not be tolerated
2. Using ICT without permission or without supervision by a teacher.
3. Visiting any site that has not been approved by the teacher.
4. Using the Internet to access offensive or inappropriate information.
 - a. Interfering with emails or files belonging to others.
5. Downloading anything without the teacher's permission.
6. Bullying, frightening, annoying or upsetting a person using the iPad is strictly prohibited.
7. Accessing Social Media Platforms that are not regulated for classroom use by the teacher.

Parent / Student Agreement

The use of technology while at school is a privilege and not a right. I understand that if I am in breach of the **St Vincent's Code of Conduct and Agreement Policy**, I may lose my technology resources privilege.

It is my responsibility to report and where appropriate, remind my child of the commitment made to the school when signing this Technology Code of Conduct and Agreement.

I, _____
have read and discussed this agreement with my
parent(s); and accept the terms by which I shall use
technology at St Vincent's School.

Year Level (2017)

Student Name

Signature

Date:

As the parent/carer of _____ ,
I give permission for my child to have access to
technology while at St. Vincent's. I have read and
discussed the terms of the agreement with my child;
and will support the St Vincent's School in the
implementation of this Code of Conduct and
Agreement.

I understand that if my child does not adhere to this
Code of Conduct they may lose their ICT privileges.

Parent Name

Parent Signature

Date:

Please review this Technology Code of Conduct & Agreement Policy carefully and discuss it with your child. Your signature and your child's signature on this document indicate that **together** you have read and understand the policies stated in this document. Please return this signed document to your child's classroom teacher.