

St Vincent's P&F

Meeting Agenda

February 9, 2018
9.30am

Type of Meeting:

Meeting Facilitator: Katie Waudby

- I. Welcome prayer
- II. Welcome to 2018 – introduction of executive members
- III. Code of conduct.
- IV. Roles and responsibilities
- V. Approval of executive note who each person is replacing (for minutes and banking)
- VI. Correspondence in/out
 - *mothers day catalogues
 - * bank statements
- VII. Approval of minutes from last meeting – no minutes from last catch up . 2018 all minutes will be approved and seconded .
- VIII. Items arising from previous minutes
 - a) Eskies – 4 to be purchased ASAP must be on wheels
 - b) Community garden – retic in and done. Flooring. Mural , parent help

IX. General Business – without notice

X. Principals report

XI. New business

a) Mothers day busy bee- team leader required- wrap and sort order stock

b) Family night

c) Term newsletter

d) Community project 2018

e) Tears and tissues- coffee van

f) EFTPOS . Banking to move to Bendigo

g) Sustainability within schools

XII. Treasures report –

XIII. Fete;

XIV. Next meeting date-